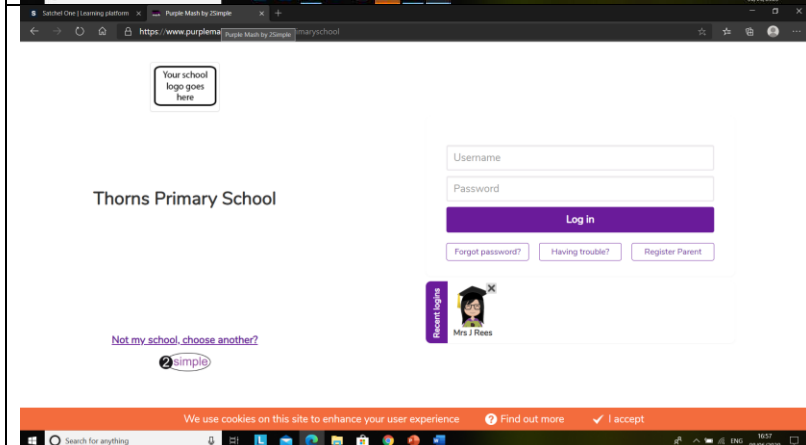
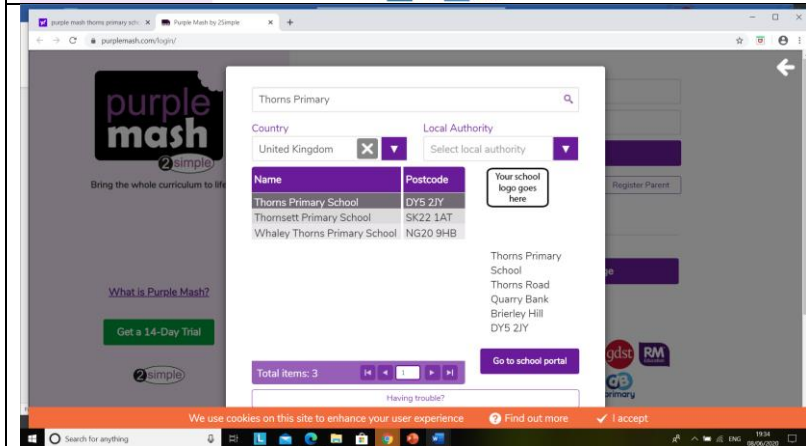
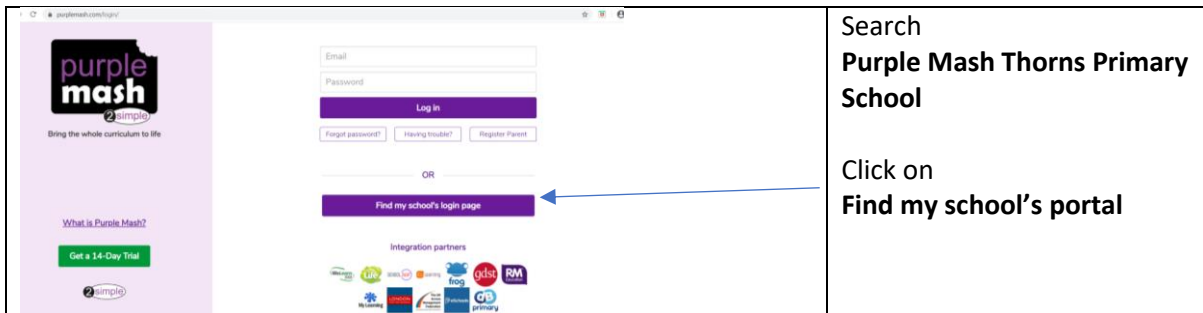
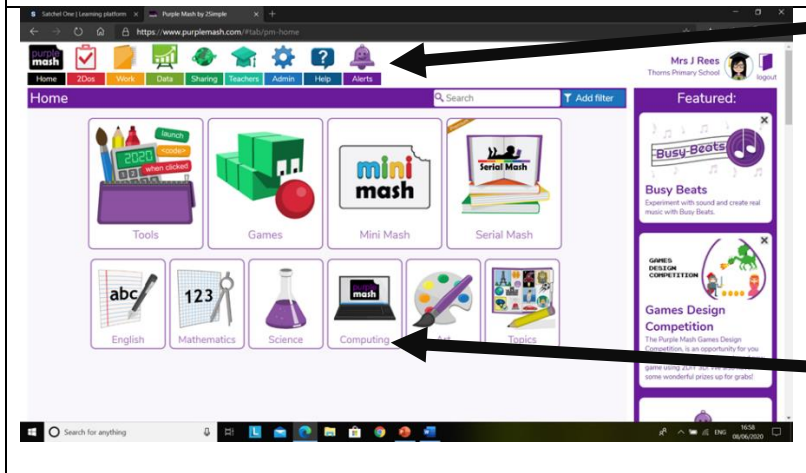
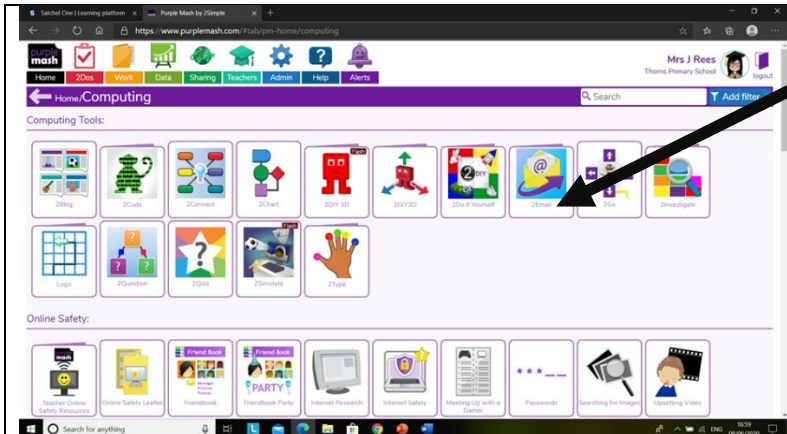


# HOW TO SEND AN EMAIL IN PURPLE MASH

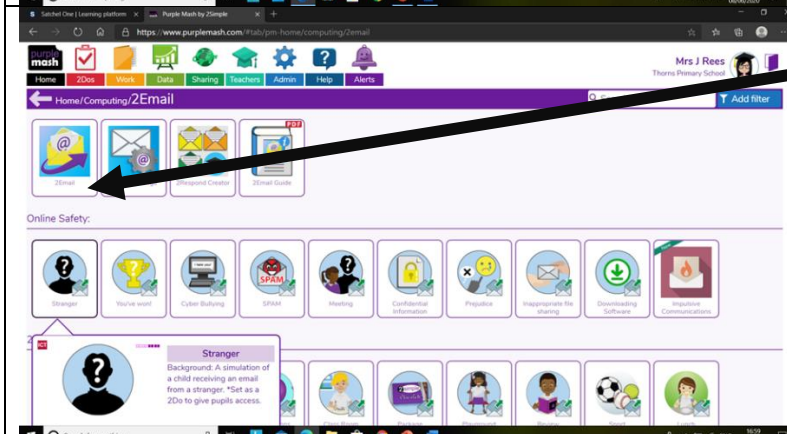


We sent log-ins home and have resent some. If you need this resending, please email the info email at school.

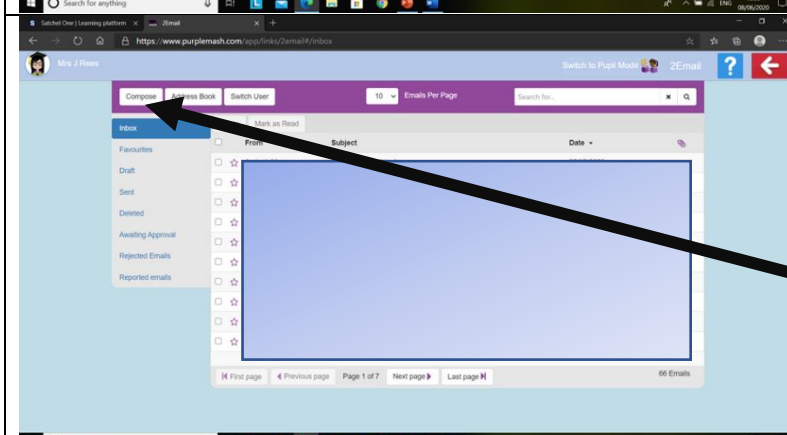




Click **2Email**

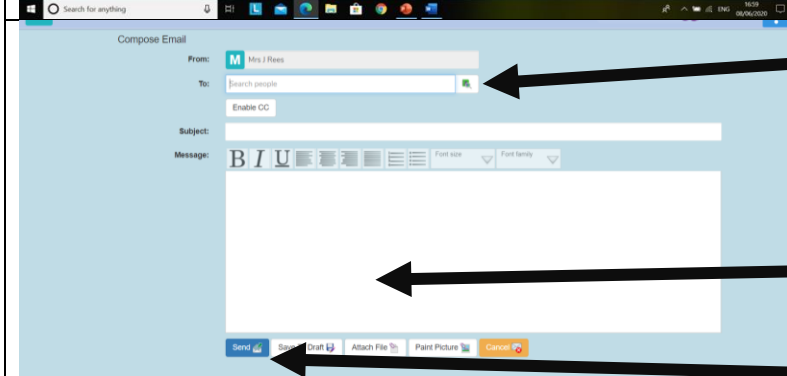


Click **2Email**



Then this screen appears. You won't have a blue box in the middle but it where you will see who has sent you a message and when.

Click **Compose** to start writing an email



Click this symbol here to access the address book. You will see everyone in Year 6 and your teachers. Tick the box of the person/ people you are sending to.

Type your message here.

Click **Send** when you are finished.

